

Scrutiny Committee – 10th July 2007

12. Scrutiny Work Programme 2007/08

Lead Officer: *Emily McGuinness, Scrutiny Manager*
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| Meeting Date | Agenda Item | Issue for Main Scrutiny Committee only (No Commission involved) | Performance Management | Budget | Other | Issue for Scoring and possible establishing an Overview Commission | Commission Progress report | Final Commission report | Background / Description | Corporate Aim | Lead Officer (Lead Member) |
|---|---|---|------------------------|--------|-------|--|----------------------------|-------------------------|---|--|--|
| Special Meeting arranged for 18 th July 2007 | Waste Partnership – prior to final decision | ✓ | | | | | | | Prior to the final Waste Partnership meeting a meeting for all members is being arranged to discuss the proposals. This meeting will be in the same format as previous meetings. | | Emily McGuinness Vega Sturgess, Corporate Director Environment. |
| August 2007 | Review impact of Equality Strategy. | ✓ | | | | | | | The draft Equalities strategy was considered by the Scrutiny Committee in 2006 and it was agreed that 9 months after implementation an update report would be submitted | Ensure safe, sustainable and cohesive communities. | Andrew Gillespie |

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| August 2007 | Consider a request from Cllr Richardson to establish an Overview Commission to review the provision of cycle paths | | | | | ✓ | | | In line with our Scrutiny arrangements, Cllr Richardson will present his proposal to establish an Overview Commission to review the provision of cycle paths in the District. | | Emily McGuinness |
| September 2007 | Review on impact / progress of Market Town Vision | ✓ | ✓ | | | | | | In July 2006, members of the Scrutiny Committee requested that a report be submitted in 12 months' time, outlining progress of the Market Town Vision. | Increase economic vitality and prosperity. | Andrew Gillespie, Head of Service, Area West. |

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| September 2007 | Update report from Customer First Overview Commission | | | | | | ✓ | | In March 2007 it was agreed that an Overview Commission would be established to look at the issues surrounding the performance of Customers Services as identified through the quarterly performance reports. It was agreed that the Commission would meet during August and report to Scrutiny in September. | Effective Customer Services underpins the successful delivery of all aspects of the Corporate Plan | Eleanor Wilson, Head of Customer Services |
| October 2007 | Update on progress made towards implementing the Corporate Procurement Strategy. | ✓ | | | | | | | | | |
| | Review of Octagon Theatre | | | | | | ✓ | | A well managed services commission is looking at the Octagon Theatre and will be submitting a progress report. | Well managed, cost effective services, valued by our customers. | Steve Joel Sylvia Seal |

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| Date to be confirmed | Provision of Sports Centres and Healthy Living centres. | | | | | | | | This issue received a work planning score of 51 which means that the subject has been included in the Annual Scrutiny Work Programme. The exact timing and scope of the review will be decided in consultation with Scrutiny Committee Members. | Improve Health and Well being of our citizens. | Emily McGuinness |

COMMUNITY WELL BEING

ANNUAL WORK PROGRAMME 2007/08

More detailed information about all planned reviews is contained within the Review Project Plan, please contact emily.McGuinness@southsomerset.gov.uk for further details.

| Review Title and Background Information. | Members of Commission (to be updated) | Date Review Commissioned by Main Scrutiny Committee | Date of 1st Meeting | Anticipated Date of Final Report | Member Contact (Chair of Commission) | Update (This section is to be updated by the Chair of the Commission after each meeting and report to the Main Scrutiny Committee as agreed) |
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| <i>Housing Advice Centre</i> | | November 2006 | | | | This matter was referred by the Portfolio Holder for consideration by the Scrutiny Committee – progress prior to the election was limited and now needs to be taken forward. |
| <i>Affordable Housing</i> | | | | | | It was agreed in April 2007 to establish a Commission to look at the Council's approach to providing Affordable Housing. No timescale was agreed at that time but this will be discussed with the Chair of the Commission and the relevant Director, Heads of Service and Portfolio Holders. |

ECONOMIC VITALITY AND THE ENVIRONMENT OVERVIEW COMMISSION

ANNUAL WORK PROGRAMME 2007/08

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| <i>Corporate Objective 19</i> To have SSDC as one of the top exemplar councils in the country in reducing CO2 emissions by 2012. | Andrew Turpin Geoff Clarke Jayne Jones Jean Smith Martin Rawstone Martin Wale Paull Robathan Peter Davies Peter Roake Peter Seib Ruth Kendall | October 2006 | December 2006 | February 2007 | Martin Wale | This Commission will be submitting an interim report to the Scrutiny Committee in June 2007, outlining the findings to date, interim recommendations to the Executive and a future plan |
| <i>Advertising Protocol</i> | Martin Wale Peter Davies Roy Mills Ian Martin Keith Ronaldson Mike Lewis | 14 th November 2006 | January 2007 | April 2007 | Martin Wale | Completed |

WELL MANAGED SERVICES OVERVIEW COMMISSION

ANNUAL WORK PROGRAMME 2007/08

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| <i>Capital Strategy</i> | Rupert Cox Ian Martin Tony Lock Nigel Mermagen Mike Lewis | Initially September 2006. The work on the new Capital Strategy has been completed and a further meeting has now been arranged to look at inescapable bids that have been submitted. | 4 th December 2006 at 10.00 a.m. | Work of Commission will be incorporated into District Executive Report and fed back to the Scrutiny Committee in December 2006. | Rupert Cox | Completed |
| <i>Village shops and Post Offices</i> | To be agreed | November 2006 | 27 th March 2007 | July 2007 | Rupert Cox | Together with Area North, it has been agreed to Commission a consultant to expand on existing work carried out looking at the economic impact of village shops and post offices and the role of the council in supporting them. The research findings were reported to a meeting of members, post masters and representatives from Post Office Ltd. We are now working to identify the current and potential support and advice available from within SSDC. |
| <i>Customers First</i> | To be agreed | March 2007 | | | Rupert Cox | In March 2007 it was agreed to establish this Overview Commission in response to issues identified through the quarterly performance reports |